



Members Present: N. Donnay, R. Hajlo, D. Keyes, J. Markoe, K. Pleticha

Members Absent: K. Denzer, J. Gottschalk, S. Mueller

Board Advisors Present: J. Gutierrez, W. Renner

Guests: T. Smith, E. Croaston

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**Call to Order**

R. Hajlo called the board meeting to order at 6:06 pm.

**Open Forum**

There were no requests to speak at the Open Forum.

**Consent Agenda**

J. Gutierrez reviewed the consent agenda. This included the May board minutes, the Executive Director Report and correction to the May 21 board minutes to reflect S. Mueller's absence at the meeting.

Motion to approve the Consent Agenda: J. Markoe

Second: K. Pleticha

Approved: All

**Reading Well by Third Grade Report – E. Croaston, Reading Specialist**

E. Croaston presented the Reading Well by Third Grade report that will be submitted to MDE and posted on our website. Updates included: STEP benchmarks were adjusted to push out letter sounds and reading rate to later in the quarter; administering of dyslexia screening and removed opting out of receiving support for below grade level benchmarks; an updated copy of the letter that will be sent to parents for students needing additional support; and information regarding the RIGGS curriculum. There was discussion.

Motion to approve the Reading Well by Third Grade Report: D. Keyes

Second: J. Markoe

Approved: All

**2019-2020 Compensation Plan– T. Smith, HR Director**

As a follow up to May's board meeting, there was clarification on the Lower School and Middle School yearbook advisor stipends. For the Lower School, FY19 yearbook stipend was \$660 and for FY20 it will be \$1,000. The Middle School yearbook stipend will be \$1,000 and will be paid in FY20. Also added Appendix F - Substitute and Seasonal Employee Compensation Rates. There was discussion.

Motion to approve updates to the 2019-2020 Compensation Plan: J. Markoe

Second: N. Donnay

Approved: All

**2019-2020 Employee Handbook – T. Smith, HR Director**



The only change made was the addition of the Whistleblower policy on page 14. There was discussion.

Motion to approve the 2019-2020 Employee Handbook: D. Keyes  
Second: K. Pleticha  
Approved: All

**2019-2020 MSHSL Membership**

Every year we are required to renew our membership in the Minnesota State High School League (MSHSL) and that we will comply with MSHSL rules/regulations and pay the annual membership fees.

Motion to approve 2019-2020 Membership in the MSHSL: D. Keyes  
Second: N. Donnay  
Approved: All

**2019-2021 Boys Hockey Cooperative**

Proposal to enter into a two year boys' hockey cooperative with Gentry Academy. This cooperative agreement will also include Mounds Park Academy and New Life Academy. There was discussion.

Motion to approve the 2019-2021 Boys Hockey Cooperative Agreement: N. Donnay  
Second: J. Markoe  
Approved: All

**2019-2020 Family Handbook**

There were updates to the family handbook – use of the new logo/branding, new calendars, date changes, and updates to the dress code and transportation procedures. Angie Schumacher's name was removed under the board of directors as she resigned following the May 21, 2019 board meeting. There was discussion about the student driver policy on page 15 and clarifications will be made at the July meeting.

Motion to approve the 2019-2020 Family Handbook subject to changes in verbiage in the student driver section: J. Markoe  
Second: K. Pleticha  
Approved: All

**Annual Designation of Authority for 2019-2020**

This is a required approval every year.

Motion - "The Minnesota Department of Education (MDE) requires that school districts, charter schools, and other organizations annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local educational agency (LEA) or organization. For the 2019-2020 school year, the board authorizes J. Gutierrez to act as the Identified Official with Authority for St. Croix Preparatory Academy.": J. Markoe

Second: D. Keyes  
Approval: All

**July Board Meeting to Hold Public Hearing for Proposed 2019-2020 Student Fees**



School Board Minutes

June 25, 2019

There was discussion to meet on Tuesday, July 23 at 6:00 pm to hold a public hearing for proposed student fees for the 2019-2020 school year.

Motion to adjourn at 7:34 pm: K. Pleticha

Second: J. Markoe

Approved: All

**Adjourn Meeting**

Motion to adjourn the meeting at 7:04 pm: D. Keyes

Second: K. Pleticha

Approved: All

Submitted by Susan Peterson, St. Croix Preparatory Academy