

Members Present: N. Donnay, J. Gottschalk, R. Hajlo, D. Keyes, J. Markoe

Members Absent: C. Brown, K. Denzer, S. Mueller, K. Pleticha

Board Advisors Present: J. Gutierrez, K. Gutierrez (call in)

Call to Order

R. Hajlo called the board meeting to order at 6:01 pm.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda

Agenda includes the Board Minutes from January 21, 2020 and the Executive Director's Report. Offer letters were sent out for the incoming kindergarten class of 2020-2021. February's informational meeting had the addition of student ambassadors who assisted with giving tours and answering questions from prospective families. Wait list for the current year is over 800 and the wait list for 2020-2021 is over 600. Included in the consent agenda is the second reading of Policy 513: Student Promotion and Retention and Policy TBD: Advertising on School Grounds. Policy 513 verbiage was fine-tuned with the Principals.

Motion to approve the Consent Agenda: J. Markoe

Second: D. Keyes

Approved: All

Succession Planning

The transition for the Middle School principal has been communicated in division meetings and a formal announcement to all employees and families will be done in the next few weeks. Peggy Rosell's transition to Cori Wahl's position is going smoothly as well. The official strategic plan has been updated with this succession planning.

School Board Election Date – May 19, 2020

Board positions up for re-election will be K. Pleticha, N. Donnay and C. Brown. All three board members intend to run for re-election. Board nomination forms will be due by April 8, 2020. There was discussion.

Charter Contract Template for Renewal in June 2020

Friends of Education may have contract ready for review for the May board meeting. The template is the new boiler plate legal agreement being used by Friends. Board members will review and approve in time for the June deadline.

Title 4 Funds for Mental Health Support Services

We recognize the need for mental health services. The school has been awarded with Title 4 Funds in the amount of \$20K. The mental health committee comprised of

teachers and staff in all divisions have worked very diligently to put together a Mental Health Resource List, survey all staff about the mental health needs in the school community (85% of staff expressed a need for mental health resources) and have proposed to the administration a two-prong plan to expend these Title 4 Funds:

- Contract with Youth Service Bureau a school guidance counselor at school 1-2 days a week for the remainder of the school year who will determine what the needs are for mental health resources and to work with students and staff.
- Professional development for teachers and staff. Candace Westlund, school nurse, will complete Mental Health First Aid training and will train the staff in the upcoming school year.

There was discussion.

Financial Statement Review

We are halfway through the fiscal year. The following are financial highlights:

- Enrollment has remained at 1190, which exceeds budget by 12 students and \$92K; therefore, re-forecasted state funding has been increased (\$91K) to reflect enrollment of 1190.
- Year-to-date total revenues are at 50% of re-forecasted budget with year-to-date expenses lagging (46%), due to timing of invoices. Both year-to-date percentages are consistent with prior years
- The net of re-forecasted revenue and expenditures is an increase to projected 'Change in Fund Balance' of \$82K, bringing projected Change in Fund Balance to \$380K.
- Key ratios and metrics (debt service, fund balance and cash on hand) are within targeted levels.
- The Together We Stand campaign has raised almost \$50K to-date and progressing steadily toward the campaign goal of \$350K.

The Together We Stand campaign has currently raised almost \$50K and keeping steady.

Adjourn Meeting

Motion to adjourn the meeting at 6:43 pm: D. Keyes

Second: J. Gottschalk

Approved: All

Submitted by Susan Peterson, St. Croix Preparatory Academy