

Members Present: C. Brown, K. Denzer, N. Donnay, J. Gottschalk, R. Hajlo, D. Keyes, J. Markoe, S. Mueller, K. Pleticha

Members Absent:

Board Advisors Present: J. Gutierrez, K. Gutierrez, W. Renner

Call to Order

S. Mueller called the board meeting to order at 6:02 pm.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda

Agenda includes the Board Minutes from February 18, 2020, Executive Director's Report, the Board Calendar, and Strategic Plan.

Motion to approve the Consent Agenda: J. Markoe

Second: K. Denzer

Approved: All

Board Election Update

We have received one parent nomination so far. Due to the school changes as a result of the COVID-19 epidemic, we may need to consider moving to an online board election process. Nicole Donnay is going to investigate electronic voting software (e.g. Simply Voting).

Charter Contract Renewal Process

Friends of Education has provided feedback on our proposed academic goals. Administration will review and finalize before submitting to the board for approval.

Open Enrollment Period for 2021-2022 School Year

In alignment with previous years, the proposed open enrollment period for the 2021-2022 academic year is August 31, 2020 (first day of school) to January 8, 2021.

Motion to approve the Open Enrollment Period for 2021-2022 School Year: K. Denzer

Second: N. Donnay

Approved: All

St. Croix Prep Gala

The Prep Gala Committee will be meeting later this week but we are expecting to postpone the event to a later date.

St. Croix Prep Foundation Update – Transition of Events in 2021

In the future, it is expected that all fundraising events will be under the Foundation umbrella with the planning and support services contracted out to the school. More details will follow as this transition is being formalized.

2020-2021 Board Meeting Calendar

Generally, all meetings are scheduled for the third Tuesday of every month. Exceptions are: October retreat in lieu of the monthly meeting, no meeting in December and the June meeting is scheduled for the last Tuesday of the month to better capture the end of the school year approvals. The Board election is scheduled for May 18 which is consistent with previous years.

Motion to approve the 2021-2022 Board Meeting Calendar: D. Keyes
Second: N. Donnay
Approved: All

Potential Charter School Legislation

There is potential for a legislative proposal to require the following for charter schools: 1). 25 hours of competency based director training, 2). supermajority vote for family members working together. There was discussion.

Title Change for COO Position to Executive Director of Finance & Operations

Request to approve title change for Kelly Gutierrez, current COO to Executive Director of Finance & Operations. This title is proposed because it is a more accurate description of the financial aspects of Kelly's responsibilities, it is consistent with titles used in other school districts and addresses questions regarding organizational reporting relationships. This change does not impact SCPA's current organization chart and does not impact Kelly's compensation.

Motion to approve the COO Position to Executive Director of Operations & Finance: J. Gottschalk
Second: B. Hajlo
Approved: All

COVID-19 Information and Guidance

Background information on how events developed over the past week:

- Over spring break, we knew there were going to be concerns with travelers coming back from all over the world. This concern was compounded by the cancellation of national events, MSHSL state tournaments, etc.
- At the Governor's press conference on Friday, March 13, we expected the Governor to close schools. When he didn't, we decided to close school Monday and Tuesday. On Sunday, the Governor closed schools from March 18-27. The purpose of the closing was to prepare for distance learning which will begin on March 30. In addition, beginning on March 18, schools began providing childcare for health care professionals, meals for qualifying families, etc.
- We sent out survey to staff to get feedback on how they felt about coming back to work, their comfort level, their concerns, etc.

- Monday, March 16 there was an all-staff meeting with division meetings following. These established common knowledge and steps to move forward through the week.
- Currently administration and staff are working on publishing a distance learning plan to address specifically attendance, daily instruction, interaction with teachers on a daily basis, etc. This involves ensuring equity so all students receive instruction and interaction with the Prep team.

There was discussion.

Note: The next board meeting on April 21 will have a call in # or Zoom. This will follow procedures established in open meeting law.

Change March 30, 2020 to an Instructional Day

Governor has called March 30 to be the first day of distance learning. Currently this date on our school calendar is a PD day which we need to switch to an instructional day.

Motion to approve March 30, 2020 as an instructional day and move the PD day to Wednesday, March 25, 2020: K. Pleticha

Second: D. Keyes

Approved: All

Adjourn Meeting

Motion to adjourn the meeting at 6:43 pm: D. Keyes

Second: J. Gottschalk

Approved: All

Submitted by S. Peterson, St. Croix Preparatory Academy