



## Student Parking Permit

### Application Packet

August 31, 2020 through June 3, 2021

- Students will be responsible for registering their vehicle and obtaining a parking permit.
- Parking permits must be displayed on the rear-view mirror of each vehicle at all times while on campus.
- If a student drives multiple vehicles to school, all vehicles must be registered. Students will pay for only one vehicle parking permit contract per year.
- Vehicles without a permit, or parked in a space that is in violation of the parking permit contract, will be subject to a fine, having their vehicle immobilized with a car boot, and a possible revocation of a student's parking privileges.
- The cost for the 2020-2021 student parking permit is \$180.00 (the 2019-2020 permit was \$250.00), payment initiates the process and does not guarantee a permit. Permits will be issued based on space availability, student residence distance from school and other circumstances. Full refund will occur if no permit is issued.
- Daily parking permits are available for \$10.00 and can be picked up in the Main Office.
- A \$20.00 violation fee will be issued per violation. If a vehicle is "booted", all parking violation fines must be paid before the boot will be removed.
- SCPA Administration reserves the right to limit the amount of Parking Permits issued based on space availability.
- Students, who anticipate driving to school upon receiving their driver's license mid-year, will also need to purchase a permit. If available, as students receive their driver's license they can request the parking permit packet from the SCPA website or Main Office.
- A permit must be purchased before a student starts driving to school.
- Register and pay for a parking permit on SchoolPay or return completed permit form and payment to the SCPA Main Office.
- In the event SCPA transitions to distance learning, a partial refund may be issued; assessment will occur on a quarterly basis.

## Student Parking Permit Contract

### 2020 - 2021 School Year

1. All parking permits expire at 4:00 p.m. on the last instructional day of the school year.
2. Hours of parking permit enforcement are Monday through Friday from 9:00 a.m. to 4:15 p.m.
3. Parking permits are not considered valid unless they are displayed from the **rear-view mirror** of the vehicle.
4. A student parking permit limits parking to areas designated for student parking only. Parking in any location other than in a designated student parking lot is prohibited and subject to a fine and/or revocation of driving privileges and/or disciplinary consequences.
5. Parking at St. Croix Preparatory Academy is a privilege and may be revoked by administration for safety and/or disciplinary reasons.
6. Violations of the SCPA Student Code of Conduct related to the use of your vehicle are in effect at all times. Such violations may result in a revocation of your parking permit as well as other disciplinary consequences. Examples of these violations include, but are not limited to, off-campus parking, reckless and/ or unsafe driving practices, and closed campus violations involving use of your vehicle.
7. The school system retains authority to conduct routine patrols of student parking lots and inspections of the exteriors and visible interiors of student automobiles on school property. The school administration may inspect the interior of student automobiles whenever a school authority has reasonable suspicions to believe illegal or unauthorized materials are contained inside the automobile. Such patrols and inspections will be conducted without notice, without student consent, and without a search warrant.
8. The school is not responsible for the vehicle or its contents. It is advised to lock vehicle(s) at all times.
9. Once parked, students are not permitted to remain in the car or return to the parking lot during school hours without authorization from administration.
10. The parking lot is a restricted area. There is to be no loitering or visitation in the parking lot without an administrator's permission.
11. The "**NO SMOKING**" or possession of tobacco products regulation also applies to the parking lot.
12. Tardiness resulting from not being able to find a parking place will not be excusable.
13. Violations of provisional license restrictions, as outlined by Minnesota or Wisconsin State Law, will result in parking privileges being revoked for the remainder of the school year.
14. I understand that excessive late arrivals to school, excessive absences from school, or continued disciplinary infractions could cause my driving privileges to be revoked by St. Croix Preparatory Academy's Administration.
15. Student parking is designated to the north lot.
16. Students may drive personal vehicles to and from school each day. No students are allowed to be in vehicles during the noon hour or at any other time during the school day without appropriate permission from the Upper School Principal. On school days, students must have parental permission to drive themselves from school to SCPA-sanctioned events or activities in which they are registered participants. On school days, students may not transport other students from school to SCPA-sanctioned events or activities, unless the other students are siblings and have parental permission.

**October 27th,2020**

**2020-2021 Student Parking Permit**

St. Croix Prep is fortunate to have the ability to offer student parking that is safe, well lit and monitored. However, this comes at a cost to the school. In 2017 St. Croix Prep made the decision to enlarge the north parking lot in order to accommodate student parking. The fees collected from the annual student parking fee, which is traditionally \$250, are used to partially cover the cost to monitor, improve and maintain the north lot. Much like your own home, both annual maintenance (snow plowing, resealing the asphalt, repairing cracks, replacing light bulbs, restriping lines, etc.) and larger projects (replacing lot lights with LEDs for safety, security camera installation, installation of charging station for electric cars, grading for drainage, repaving asphalt when needed) are required.

Even though students are only attending school part time, currently the student lot continues to be used by students participating in and attending ongoing extracurricular activities. The majority of the other costs have not decreased.

We understand this is a challenging and uncertain time for the Prep community and during this time St. Croix Prep has incurred substantial expenses related to the pandemic from additional staffing costs, technology, facility improvements for the HVAC system to cleaning supplies. We also recognize the financial hardships that many families are currently experiencing and in an effort to partner with families we have reduced the cost of the student parking permit to \$180 for this school year.

While we chose not to hand out the student parking permits in September as we all settled into our new normal at school (even though students have utilized the parking lot since school began), the permit is an annual pass and covers the period of August 31, 2020 through June 3, 2021. If Prep does go to distance learning at some point in the school year, we will evaluate for refunds at that time. Refunds will be assessed on a quarterly basis and dependent upon the timing of any changes to the learning model. While Prep does not sell student parking permits on a quarterly basis, if allocated thusly the cost is \$45 per quarter. Student parking permit fees will not be pro-rated for permits purchased part way through the year unless a change in circumstances can be shown (i.e. student just received a license, etc.)

## SCPA Student Parking Permit Application Form 2020 – 2021 School Year

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name(s): \_\_\_\_\_

### Vehicle Information

School Information	Primary Car	Additional Car	Additional Car
Registered Owner			
Relationship of Owner to Student			
Year			
Make			
Model			
Color			
License Plate Number			

#### ~ Parent Acknowledgement of Regulations ~

I give permission for my child to drive the vehicle described above to and from St. Croix Preparatory Academy. I have read and fully understand that any violation of the regulations listed above may result in suspension of my child's driving privileges and/or disciplinary action. The signature below indicates that I, as the parent/guardian of the above named student, have read and understand the contract rules and conditions and agree to abide by the conditions set forth in the contract.

Signature of Parent:	Date:
Home Phone:	Cell Phone:

#### ~ Student Acknowledgement of Regulations ~

I have read, fully understand, and agree to abide by the student parking regulations as stated in the 2019-2020 SCPA Student Parking Contract. Failure to adhere to the contract conditions will subject the undersigned student to a revocation of campus driving privileges and other discipline consequences as outlined in the St. Croix Preparatory Academy Code of Conduct.

Signature of Student:	Date:
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#### **Return completed form and payment to SCPA Main Office**

Payment Method: (Check one) \_\_\_ SchoolPay \_\_\_ Check \_\_\_ Cash

Parking Permit #: \_\_\_\_\_ Date: \_\_\_\_\_