



Members Present: C. Brown, K. Denzer, N. Donnay, J. Gottschalk, D. Keyes, S. Mueller, K. Pleticha

Members Absent: R. Hajlo, J. Markoe

Board Advisors Present: J. Gutierrez, K. Gutierrez, W. Renner, A. Sachariason

Guests: D. Vincent, C. Westlund

Call to Order

S. Mueller called the board meeting to order at 6:04 pm.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda

Agenda includes the Board Minutes from June 23, 2020 and August 11, 2020, the Annual Board Calendar, and the Executive Director's Report.

Enrollment is full and the waitlist of 765 is up 9% over last year.

Motion to approve the Consent Agenda: C. Brown
Second: J. Gottschalk
Approved: All

Revised/Updated Health & Emergency Operations Plan – D. Vincent/C. Westlund

Template for the updated Health & Emergency Operations Plan based on one from Homeland Security. Section I: Introduction/Scope, Section II: Demographics, Section III: Preventative Drills, Section IV: Hazards Identified as Important to Prep, Section V: Tools on how we are going to respond (i.e. ALICE, Shelter in Place), Section VI: Recovery Plan, Appendix – we can update these as needed. There was discussion. Once this is approved, staff will receive a copy of the plan.

Motion to approve the Health & Emergency Operations Plan: D. Keyes
Second: K. Pleticha
Approved: All

Face Covering Policy – J. Gutierrez

The face covering policy was drafted by attorneys on behalf of Friends of Education schools. There was discussion. Recommend changes to Section VI. Implementation of Policy, section D bullet point 3 to personal face coverings must comply with the dress code and not be disruptive to the learning environment. In addition, remove section E.

Motion to approve the Face Covering Policy with changes as noted: K. Denzer
Second: C. Brown
Approved: All



2020-2021 Learning Model – J. Gutierrez

Stillwater is maintaining the opening of the 2020-2021 school year with the hybrid learning model. There was discussion. The board will review/discuss the school opening at the next board meeting, Tuesday, September 15, 2020 and will also add an additional board meeting to the school calendar on Tuesday, October 6, 2020.

Motion to add a board meeting on Tuesday, October 6, 2020: K. Denzer
Second: D. Keyes
Approved: All

COVID-19 School Opening Expenses – K. Gutierrez

There are significant COVID-19 related expenses (some already expended, others to be expended): \$238K in staffing requests, \$165K in technology, \$122K facility expenses and \$11K in health room expenses for a total of \$536K. Two items on hold for now: \$60K for an additional nurse (if a second nurse is needed to cover the health room) and \$78K in bipolar ionization units for the HVAC system for a total of \$536K. Of the \$536K, \$14K has already been expended.

St. Croix Prep is receiving \$347K in new revenue (GEER, ESSER, Covid Relief Fund, Safe Schools). With the additional \$347K in revenue, the \$44K change in fund balance to the FY21 budget, the estimated change to the unassigned fund balance at 6/30/21 projected to be at \$3,869,000. With these additional expenditures this will reduce the projected FY21 Fund 1 fund balance % to 26.2% vs. the FY21 approved budget of 28.5%. The re-forecasted FY21 fund balance remains above the targeted threshold or 20%.

Motion to approve an allocation of \$536,000 for COVID-19 related expenses: K. Denzer:
Second: J. Gottschalk
In Favor: C. Brown, K. Denzer, N. Donnay, J. Gottschalk, S. Mueller, K. Pleticha
Opposed: D. Keyes

This is Kim Pleticha’s last board meeting as a board member. The board acknowledges and is grateful for Kim’s service to the board and to the school community.

Adjourn Meeting

Motion to adjourn the meeting at 7:58 pm: K. Pleticha
Second: K. Denzer
Approved: All

Submitted by S. Peterson, St. Croix Preparatory Academy