

Members Present: C. Brown, K. Denzer, N. Donnay, J. Gottschalk, R. Hajlo, D. Keyes, A. Melendres, S. Mueller

Members Absent:

Board Advisors Present: J. Gutierrez, K. Gutierrez, A. Kleinboehl, W. Renner, P. Rosell

Call to Order

S. Mueller called the board meeting to order at 6:04 pm.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda

Agenda includes the Board Calendar and the board minutes from the January 26 and February 2 board meetings.

Motion to approve the Consent Agenda: R. Hajlo

Second: K. Denzer

Approved: All

2021-2022 School Calendar

The 2021-2022 school calendar is very similar to last year's calendar; the dates are aligned with Stillwater's (ISD 834) because of our bus transportation. There are 172 student contact days and 187 staff days with 191 days for new staff. There was discussion.

Motion to approve the 2021-2022 School Calendar as presented: D. Keyes

Second: N. Donnay

Approved: All

Approve Revised Learning Model Transition Plan

The revised learning model transition plan is more qualitative, includes a temperature check and safety measures rubric (including a safety measures rubric for athletics and activities). The plan removes the language requiring a two week notice to the school community for a change in learning models; the School will remain in a learning model for a minimum of four weeks before making any changes. School administration will have the ability to quarantine classrooms and specific grades should the need arise. The COVID-19 Response Team and the Board BTS committee will meet weekly on Fridays to review how the school is doing with the temperature check and safety checklists. There was discussion.

Motion to approve the Revised Learning Model Transition Plan as presented: J. Gottschalk

Second: N. Donnay

Approved: All

Students' Return to the Building - Next Steps

At the February 10 meeting with the Regional Support Team (RST) the School attempted to get approval for 5-12 to return to hybrid on February 22. Based on the decline in county case rates, the MN Safe Learning Plan, and the additional mitigation strategies, the School believed this was a very reasonable learning model transition. The plan was met with resistance; and the RST stated they were only comfortable with four grades returning every two weeks - they indicated that bringing back an entire division was now also an option. The administrative team agreed it would be best to have US back in hybrid first and then MS could return two weeks later. The reason for selecting the US first is due to GPAs, college prep and AP preparations. In addition, the RST was not comfortable with us skipping from distance learning directly to in-person as they preferred us monitoring our mitigation strategies. The next RST call is scheduled for March 10. There is a call with Governor Walz tomorrow which will outline ideas for getting MS and US students back into classrooms. There was discussion.

Motion that we bring grades 9 - 12 back to school on February 22nd, and 5-8 March 8 in the Hybrid learning model, as adopted in the 1st semester, with February 19th transition days for all 9-12 staff and students and March 5th transition days for all 5-8 staff and students: J. Gottschalk

Second: N. Donnay

Approved: All

Financial Statement Review - K. Gutierrez

We are 50% through the year (Dec 31, 2020 YTD actuals) with revenues within the 50% but expenditures at 43% YTD. This is consistent with prior years.

Total revenues reforecasted at \$696K below budget. This variance is comprised of the following variances:

- Increase Federal Revenues of \$571K for COVID-19 related aid.
- Decrease of \$196K in State Revenue primarily due to shortfall in enrollment of 17 students.
- Decrease of \$1.07MM in Local Revenue, of which the net effect to the bottom line is -\$140K. This variance is comprised of the following variances: -\$375K fundraising (postponement of Together We Stand Campaign and cancellation of 2020 Prep Gala), loss of fees for parking permits (\$-20K), field trips (-\$40K), fundraising Parent Group (\$85K), Booster Club (-\$29K). Loss of revenue in fundraising, Parent Group and Booster is offset by a decrease in corresponding expenses. A \$386K decrease in hot lunch and a la carte food sales, is largely offset with federal COVID-19 relief funding and decrease in food costs. And finally, a \$110K decrease in community service fund revenue, due to decrease in programming (summer camps, educational travel fundraising), is offset with a decrease in community service expense of \$95K.

Total expenditures are reforecasted at \$356K less than budget: This net decrease is attributed to many variances, primarily due to decreased programming and fundraising, and efforts to find operational efficiencies to offset COVID related expenses of \$624K.

Projected net income (all funds) is -\$280K with a variance to budget of -\$340K.

There was discussion.

Motion to approve canceling the February 23, 2021 board meeting currently on the board calendar. The next meeting will be set for Tuesday, March 16 at 6pm:
R. Hajlo
Second: K. Denzer
Approved: All

Other

J. Gutierrez brought up the Governor Walz meeting that will take place on Wednesday, February 17 and will notify the board of anything substantive.

Candace addressed that most staff will be getting their second vaccination the first week of March, so the school is anticipating/planning on staff coverage for them to recover from the potential side effects of the vaccination.

Adjourn Meeting

Motion to adjourn the meeting at 7:02 pm: C. Brown
Second: K. Denzer
Approved: All

Submitted by S. Peterson, St. Croix Preparatory Academy