
Members Present: Kristine Fisher, Dan Mehls and Kelly Gutierrez

Conference Called In: Bill Blotske

Guest: Jon Gutierrez, SCPA Executive Director

Call to Order

- The meeting was called to order at 8:05 AM

Approve June 25, 2018 Minutes: Motion: D. Mehls, 2nd K. Fisher

Approve FY19 Officers (Positions to remain the same): Motion: K. Gutierrez, 2nd K. Fisher .

Approved by all

1. Dan Mehls - President
2. Kelly Gutierrez – Treasurer
3. Bill Blotske - Secretary

Vote to engage Clifton Larson Allen to complete FY18 Audit Report and Tax Return: Motion: K. Gutierrez, 2nd K. Fisher Approved by all.

Expansion Discussion: J. Gutierrez provided an update of the school boards potential expansion discussions.

Field Development Project Update: B. Blotske gave a summary of what is left to complete on the project. Minor items left include the following:

1. Seeding of common areas and throwing areas
2. New Trail
3. Bleacher/Pressbox

Discussion took place in regards to renting of the main artificial turf field and Auxillary Gym and it was encouraged to continue to require rental fees to help in providing funds for maintenance of the fields. In particular, the Board requested that the true cost of allowing the YMCA to use our facility for summer camp be evaluated and built into the school's agreement with the YMCA.

Summer Facilities Projects Update: B. Blotske gave an update of all the summer maintenance projects that are being completed. The following is a list of projects (but not limited to):

1. Built-in cabinets will be installed in the MS and LS workrooms rooms
2. Built-out of additional administrative office within the MS workroom
3. Installation of Courtyard lighting
4. General maintenance of all rooms

Discussion took place regarding lighting in the front lot of the parking lot. K. Fisher expressed concern that lighting level was insufficient. B. Blotske will look into converting the existing lamps to LED and adding lamps near the sidewalk leading up to the main entrance.

Life Cycle Replacement Schedule: B. Blotske introduced the updated 30-year Life Cycle Replacement Schedule which includes funding source component.

Bond Issuance Update: K. Gutierrez provided update on the year's bond activity including: S&P Annual Rating Review and Continuing Disclosure compliance.

Year-to-Date Financial Statements: K. Gutierrez presented May, 2019 Year-to-Date Financial Statements, which included a review of assets and liabilities as well as the income statement. Motion to accept financial statements as presented: D. Mehls, 2nd K. Fisher Approved by all.

Next Meeting Date: TBD

Adjourn Meeting: Meeting was adjourned at 8:10 AM. Motion: K. Gutierrez, 2nd K. Fisher . Approved by all

Submitted by B. Blotske, St. Croix Preparatory Academy.