



Members Present: N. Donnay, J. Gottschalk, R. Hajlo, D. Keyes, A. Melendres, S. Mueller, C. Brown, K. Denzer

Members Absent:

Board Advisors Present: J. Gutierrez, K. Gutierrez

Public Hearing Call to Order in Accordance with Minn Stat 123B.38

S. Mueller called the public hearing to order at 6:02 pm.

Public Hearing

K. Gutierrez explained Minn. Stat 123B.38 and then explained the proposed per-student fees for the 2021-2022 school year. These included a per-student Technology Fee of \$18 and Volunteer Background Check Fee of \$2. This is a reduction of \$2 from the previous year, due to the Food Service program's ability to absorb a part of the fee. The per-student fee would be waived for students qualifying for free lunch and reduced to \$10 for those qualifying for reduced lunch. There was discussion related to percentage of students who paid the fees and the likelihood of having to increase fees after next year.

There were no questions or comments from the public. The public hearing was closed at 6:11 pm.

Call to Order

Shane Mueller called the meeting to order at 6:12 pm.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda - J. Gutierrez

The Consent Agenda includes the board minutes from the June 29, 2021 meeting.

Motion to approve the Consent Agend: D. Keyes

Second: J. Gottschalk

Approved: All

2021-2022 Student Fee Approval

Motion to approve the 2021-2022 Per-Student Fees of \$20, which include an \$18 Technology Fee and \$2 Volunteer Background Check Fee. For those qualifying for reduced lunch, the per-student fees will be reduced to a total of \$10; for those qualifying for free lunch, the fees will be waived: A. Melendres

Second: N. Donnay

Approved: All



2021-2022 Emergency Operating Procedures – J. Gutierrez

J. Gutierrez presented the annual changes to the School’s Emergency Operating Procedures. These included minor grammatical changes, addition of “disease outbreak” language to the Pandemic section, addition of administrative presence during early release procedures, an updated Rally Point Map, Mental Health Referral Forms, PPE provider information, and the updated contract for our Mental Health Provider.

Motion to approve 2021-2022 Emergency Operating Procedures: R. Hajlo
Second: C. Brown
Approved: All

2021-2022 Planning for School Opening

There was discussion of the planning for a more normal 2021-2022 school opening. Topics discussed included regular five day week schedules, in-person learning, no option for distance learning, optional face coverings, planning for field trips and educational travel, etc. Planning is still occurring for back to school nights, staffing for earlier school door opening/closing, etc. Future guidance from MDH/MDE will be considered as the planning continues.

Strategic goals for the year’s operations include transitioning students back to a “normal” school learning environment, rebuilding internal teams (due to distance created by Covid-19), and rebuilding relationships with the parent community. There was discussion.

Election of Board Officers for 2021-2022

The annual election of officers was held.

Motion to approve R. Hajlo as Board Chair: S. Mueller
Second: J. Gottschalk
Approved: All

Motion to approve S. Mueller as Board Vice Chair: R. Hajlo
Second: K. Denzer
Approved: All
Abstained: S. Mueller

There was discussion of how this succession plan mirrors operational succession plans.

Motion to approve M. Schroeder as Treasurer: S. Mueller
Second: R. Hajlo
Approved: All

Motion to approve Susan Peterson as Board Clerk: S. Mueller
Second: C. Brown
Approved: All

2021-2022 Succession Planning in Activities Department

There was discussion on the succession planning within the Activities Department. This includes Rich Dippel being named as Activities Director on Special Assignment, Keven



Seim being named as Activities Director, and Medora Benson assuming the role of Activities Department & Events Coordinator. There was discussion of transition of events and communication during the post Covid-19 year and noting that the 2021-2022 school year would be a year of transition and refinement.

Adjourn Meeting

Motion to adjourn the meeting at 6:39 pm: K. Denzer
Second: N. Donnay
Approved: All

Submitted by J. Gutierrez, St. Croix Preparatory Academy