



Members Present: N. Donnay, A. Galati, D. Keyes, A. Melendres, S. Mueller, K. Pleticha

Members Absent: K. Denzer, R. Hajlo, D. Thompson

Board Advisor Present: J. Gutierrez, K. Gutierrez

Guest: T. Smith

Call to Order

S. Mueller called the board meeting to order at 6:05 pm.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda

The consent agenda includes an updated board calendar, the board minutes from the March 22 board meeting, and the Executive Director's report. Also included in the Consent Agenda is a revision to the Bylaws indemnification clause for the board of directors to be in alignment with state statute.

Other updates: COVID - there has been a current uptick in numbers the past few days. Last week there were 11 positive Covid cases. There will be a strict testing protocol for the 8th graders before they leave for DC in June. In addition, MCA tests are finishing up - preliminary reports show a little decline in numbers from the previous year.

Motion to approve the Consent Agenda: A. Galati

Second: D. Keyes

Approved: All

Board Election Update - N. Donnay

We are moving forward with the five candidates who have been nominated. We are currently putting together the Voter's Guide which will be published in the April 29 Parent Update and on the school website. New board candidates have been invited to meet with the Executive Committee. The Executive Committee has met with three of the four new candidates. The board election will be held on Tuesday, May 17.

Preliminary 2022-2023 Budget Review - K. Gutierrez

FY23 Assumptions:

- 2% per pupil increase.
- Projected enrollment of 1201 in state (which includes a +38 increase from this past year), PSEO enrollment of 29 students, 11 Shared Time students.
- Built in the 15% compensation increase for all employees.
- Benefits - 10% increase in cost of health insurance, 4.4% increase in dental insurance, 4.7% increase in life insurance, LTD 0% increase.



School Wide Summary -

- FY23 Revenues of \$16,213,000 vs. FY22 (Reforecasted) of \$14,770,00 for a variance of \$1,443,000.
- FY23 Expenditures of \$16,348,000 vs. FY22 of \$15,577,000 for a variance of \$771,000.
- Projected Annual Surplus is expected for FY23 is -\$135,000 vs. -\$807,000 with a difference of \$672,000. Much of the -\$807,000 is attributed to the bleacher project.
- The projected Fund Balance for FY23 is \$5,784,000, with fund balance as a % of Annual Expense of 35.4% vs. FY22 of 38%, a difference of -2.6%.
- Debt service coverage is budgeted at 1.15 (target is greater than 1.10).
- Days cash on hand is budgeted for 114 days (target is greater than 60).

General Fund -

Total Revenues of \$15,591,000 which is \$1,540,000 more than FY22:

- Per pupil funding increase of 2% plus enrollment increase of 338 students will generate additional revenue of \$464K.
- State Special Ed funding increase offset with increase in State Special Ed expense plus an increase of \$34K in revenue.
- We have a total of \$373K in CARES Act funding that will not be received and expended until FY23.
- Extra-curricular fees budgeted to increase a total of \$65K due to \$25K increase in participation fees, \$20K in gate fees returning to pre-COVID ticket levels, and new programming as well as increase in participation will generate \$5K.

Total expenses of \$15,653,000 is \$774,000 more than FY22:

- Projected increase in salaries expense of \$532,000 – majority comprised of the staff pay increases of 15% two additional staff positions: facilities maintenance staff and development director.
- \$105K increase to benefits primarily due to the increase in health and dental premium costs.
- \$211K decrease due to the reallocation of Facility Repair and Maintenance costs to the Building Company.

Summary:

- Projected annual surplus of -\$62K vs. -\$828K from FY22.
- When adjusted for the one-time capital outlay for bleacher/press box project, the net surplus is \$152K, which is a \$429K variance from FY22.

Food Service Fund -

A Fund Balance of \$283K is projected.

- The projected annual surplus is -\$77K which is a variance of -\$93K from FY22.
- The factors which account for the loss in food service is attributed to that food sales will go back to pre-COVID due to the loss in the 100% reimbursable school lunch funding and the expected 30% rise in food costs and salary increase of 10% from FY22.

Long Term Budget Model was also presented, which forecasts the current year budget out four years. Key ratios/percentages in years 2-5 demonstrate that current budget assumptions are sustainable.



There was discussion.

Compensation Plan Approval - T. Smith

Terri presented the proposed Compensation Plan for 2022-2023:

- 15% pay increase is embedded in all pay schedules.
- Changes highlighted in yellow: new appendix for food service, science overload changed from 9-12 to 7-12, K-4 overload to align with 5-12, addition of the building attendant added to non-instructional staff.

There was discussion about the general EA pay schedule which does not match the food service pay schedule.

There was also discussion about the long-term sub pay vs. building sub pay and the duties expected of each.

The Compensation Committee will review Compensation Plan appendices.

Motion to approve the 2022-2023 Compensation Plan except for appendices B, F & G:

A. Galati

Second: D. Keyes

Approved: All

Allocation of \$24K from the Approved FY22 Budget to J. Gutierrez and K. Gutierrez for Unstaffed Positions - T. Smith

Proposal to allocate \$12K each to Jon Gutierrez and Kelly Gutierrez for assuming roles this past year (Jon: school-wide communications, COVID, etc., Kelly: coordinated, led, and navigated much of events/fundraising). These funds are budgeted and unexpended from FY22.

There was discussion. The board has asked the Finance Committee and the Succession Committee to discuss this with the allocation decision needing to be decided by June 30. Proposal has been tabled.

Adjourn Meeting

Motion to adjourn at 8:31 pm: K. Pleticha

Second: A. Galati

Approved: All

Submitted by S. Peterson, St. Croix Preparatory Academy