



Members Present: N. Donnay, R. Hajlo, D. Keyes, K. Denzer, A. Galati, C. Norman, M. Stiles

Members Absent: A. Melendres, S. Mueller

Ex-officio Members Present: J. Gutierrez

Call to Order

R. Hajlo called the meeting to order at 6:04pm.

Open Forum

1. Christoph Brown spoke at the open forum.

Consent Agenda - J. Gutierrez

The Consent Agenda includes the board minutes from the August 16, 2022 meeting and the Executive Director's Report.

- Motion: K. Denzer to move 4C (policy discussion) to regular agenda items and then withdrawn because of an upcoming discussion.
- Second: D. Keyes

Discussion: J. Gutierrez explained this is the policy's first reading and to send questions about the first draft of the policy to A. Galati who will compile them and then bring them to the October Board retreat.

- Motion to move 4C (policy discussion to regular agenda: K. Denzer withdrew the motion.

J. Gutierrez presented an overview of the consent agenda items.

- Motion to approve the Consent Agenda: A. Galati
- Second: M. Stiles
- Approved: All

SCPA Educational Leaders Reports (5A)

Each division including SPED shared information about the first weeks of school.

- A. Kleinboehl (MS Principal)
 - Student Ambassadors for new students

- First weeks of school have gone well.
- N. McGurran will cover the whole year for the 5th-6th grade Reading and Language and Logic position.
- J. Karetov (LS Principal)
 - Prep for Success Conferences were very successful; parents and teachers enjoyed it and the LS staff discussed how to make it better for next year. The conferences assisted students in their transition back to school and allowed reading specialists to begin working immediately.
 - LS staff is excited to share their knowledge about Character Development as this initiative will be rolled out by the entire school.
- A. Sachariason (US Principal)
 - Looking forward to developing the Prep School Ambassadors program, with over 25 juniors and seniors interested in participating; Ambassadors will have a public service mindset, serve as chaperones for upcoming concerts, and will assist with directing traffic.
 - Senior retreat went well; looking to reestablish our connection with the parent group, how to differentiate the senior dinner and end of the year graduation activities. There is proactive engagement with seniors about “how tos” - dealing with stress, schedules, proposing a spring retreat post AP exams, etc.
 - Homecoming - Saturday evening movie night outside, weather permitting Pep fest including the entire K-12 student body, with team building activities for all divisions.
 - Reading Buddies, where US students work with LS students, will be reestablished this year.
 - R. Thorson, along with students in the leadership class, represented St. Croix Prep in the local parade.
- P. Rosell – (Director of Student Services) - includes SPED, 504, ELL, and Mental Health Counselors
 - It was beneficial to have had a day designated to spend with the entire support staff. The retreat helped build relationships among the staff.
 - Still understaffed in a couple of areas, so hiring will continue until the team is fully staffed.

Annual Report Approval (5B) - J. Gutierrez

Minor changes made to the document including updating MCA scores and removing D. Thompson from the board members list.

- Motion to approve: D. Keyes
- Second: C. Norman
- Approved: All

MCA Results 2021-2022 (5C) J. Gutierrez

- Summarized the results;
- Communicated the results to Friends of Education, Ms. Beth Topoluk.
- Academic Goals: SCPA has met both reading and math goals per Friends of Education contract.
- Based on test scores, School Digger ranked SCPA as the #1 public school in the state (for the 7th year in a row).

Q Comp Goals for 2022-2023 (5D) D. Thompson

- Presented the reading goals for the upcoming school year for each division.
 - Motion to approve: A. Galati
 - Second: M. Stiles
 - Approved: All

Character Development 2022-2023 Next Steps (5E) J. Gutierrez

Meeting Notes: Jon gave a summary of the history of character over the school's history.

- Beginning school year discussion with staff:
 - Goal to get back on track after the disruption of the past two years
 - Focus on character development with students
 - Reestablish Division teams;
 - 2022-2023 - Citizenship, courage, honesty, perseverance, respect, responsibility, compassion, self-control, service. Common language is now established throughout the school
 - LS has implemented these for years and will seek to improve upon their implementation.
 - MS will implement some practices and procedures immediately.
 - Our teams will also focus on the positive approach to changing behaviors -- proactive acknowledgement and recognition of positive actions.
 - The character development implementation represents an aspect of the organization which is pre-chasm.

Governance Committee Report (5F) J. Gutierrez

J. Gutierrez summarized the Governance Committee's meeting on Sept. 7, 2022.

- Link: [Governance Committee Minutes](#)

Succession Planning Committee Report (5G): N. Donnay

- Summarized the committee's meeting on Sept. 15, 2022.
- Focus is on the succession plan of the executive director;
- Will occur in phases; different phases may involve different people based on needs of the committee.
- Still developing the process.

M. Stiles: Motioned to approve the committee's recommendations for member appointments – specifically, D. Melendres, T. Smith, and C. Olson

- Motion to approve: M. Stiles
- Second: D. Keyes
- Approved: All

Board Retreat Planning (5H) - Discussion Jon G. Adjourn Meeting 7:17PM

- Motion to adjourn: A. Galati
- Second: M. Stiles
- Approved: All

Respectfully Submitted by A. Galati
St. Croix Preparatory Academy Board Clerk