



## SchoolPay<sup>®</sup>

SchoolPay provides you the tools to make managing food service payments easy. You can manage them from anywhere at anytime on any device.



Add funds for any number of students, all in one location.



Manage low balance notifications and automatic payment settings.




Receive quick in-person support in both English and Spanish.

[www.schoolpay.com](http://www.schoolpay.com)

## Balance

Balances are usually real-time depending upon your school's integration

Balance: **\$30.00** 


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Manage Funds

Last Payment  
a day ago for **\$20.00**

[Add Funds Now](#)

Next Payment  
When Below: **\$20.00**  
Add: **\$50.00**


AutoPay / Notifications  Details 

## One Time Payments

[Add Funds Now](#)

Add To	Current Balance
Corby Adams: \$ <input style="width: 60px;" type="text" value="0.00"/>	\$0.45
Julie Adams: \$ <input style="width: 60px;" type="text" value="0.00"/>	\$5.70

Add funds to any number of students in one location.

AutoPay / Notifications  Details 

If balance is below:

Send Email

Automatic Payment

\$10


\$25


\$50

\$100

Other

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Pay From Account:  ...



Click "Details" to specify an automatic action when your student's balance reaches any threshold. Receive an email notice or authorize an automatic replenishment payment (SmartPay). Payment information must be stored to select SmartPay.

## Food Service FAQ's

### Balance Transfer & Graduating Student Requests

Check your school's food service department page. Most schools automatically transfer balances from graduated siblings to remaining siblings. Balance transfer requests can typically be made directly with your food service department staff as well.


### End of Year Balance

Most schools carry balances over from one year to the next.

### Charge Disputes

Charge disputes should be put in writing and sent directly to your food service department staff.

### Purchase History

Student Meal	\$2.75	Sep 12, 2017
Milk	\$0.50	Sep 11, 2017
Milk	\$0.50	Sep 10, 2017
Student Meal	\$2.75	Sep 07, 2017
Student Meal	\$2.75	Sep 05, 2017
<a href="#" style="color: #00a651; font-size: 0.8em;">View More </a>		

Keep current on what your children are eating in the school cafeteria