



Members Present: N. Donnay, T. Smith, C. Olson, D. Melendres

Members Absent: S. Mueller,

Ex-officio Members Present: J. Gutierrez, K. Gutierrez

Meeting began at 4:25 pm

Discussion and Next Steps from Consultant Discussion

Discussed the proposal and timeline received from Scott Morrell.

- S. Morrell Proposal Items. These included timelines, tasks to be accomplished during those timelines, and associated costs by year given the 2025 completion (\$25,000 in 2023; \$25,000 in 2024; \$35,000 in 2025).
- Request from Other Consultants and RFI Process. These are:
 - March 14. D. Melendres will have a draft RFI.
 - March 17. RFI will sent to additional consultants.
 - March 31. Consultant questions received.
 - April 6. Written response to questions distributed.
 - April 14. Final proposals received.
 - April 19. Succession Planning Committee meeting to review proposals.
 - April 19-23. Reference calls.
 - April 25. Recommendation to Board
- Future Committee Meetings (4:20 pm to 5:00 pm). These are:
 - April 5
 - April 19
 - April 26
- Rubric for Evaluation is as follows:
 - Experience - 20%
 - Process approach - 20%
 - Cultural fit - 20%
 - Price - 40%

The meeting ended at 5:05 pm

Submitted by J. Gutierrez, St. Croix Preparatory Academy