

Members Present: N. Donnay, R. Hajlo, A. Galati, D. Keyes, M. Stiles, K. Denzer, R. Thorson

Members Absent: C. Norman, A. Melendres, S. Mueller

Ex-officio Members Present: J. Gutierrez

## **1 Call to Order**

R. Hajlo called the meeting to order at 6:02 PM.

## **2 Open Forum**

None.

## **3A - 3B Consent Agenda - J. Gutierrez**

3A - 3B: Board minutes from the January 17, 2023 meeting and the Executive Director's Report.

J. Gutierrez

1. Shared the intent to have TLCs take on the curriculum and assessment framework beginning 2023-2024 school year.
2. Dean of Students - We have had this position in the past; looking to support principals and free up time for them to do other duties. Will post the job position internally this week.
  - a. 5-12 with some support for Lower School (.5 or .6 FTE position)
3. MN School Jobs - Virtual Job Fair - Principals, Student Support Services, and J. Gutierrez attended to broaden our pool of candidates for filling teacher and support staff positions.

A. Kleinboehl

- Looking to replace the Orchestra teacher position who recently resigned.
- Currently the Orchestra position is being filled by lesson instructors until a new teacher can be hired.

A. Sachariason

- Will be implementing a 3 year rotation for educational travel: Greece, UK, Italy

- Motion to Approve: A. Galati
- Second: M. Stiles
- Approved: All

### **3C - Governance Committee - A. Galati**

1. First Reading: Anti-Bullying Policy - Send questions/comments/concerns to A. Galati.

### **4A - Appoint Rita Thorson (Faculty Member) to the Board**

- Motion to Approve: M. Stiles
- Second: K. Denzer
- Approved: All

### **4B - Open Enrollment Period for 2024 - 2025 School Year: August 28, 2023 - January 5, 2024 - J. Gutierrez**

- Explained next year's enrollment dates and the general process for enrollment.
- Explained the complexities of kids being absent for 15 consecutive days/truancy/unenrollment and enrolling new kids. (124.E11 Item G - changes from previous statute)
- Motion to Approve: A. Galati
- Second: D. Keyes
- Approved: All

### **4C - Board Election Update: N. Donnay**

- April 6 is the deadline for new nominations.
- Nominations will be posted in the April 14 Parent Update.
- We will continue using the online election platform again this year.

### **4D - Succession Planning Update - N. Donnay**

1. 4.D.1. - S. Morell Proposal Information:  
[https://drive.google.com/file/d/1t0DT96O3GJeP\\_Qj02OkfP2a00vNjU0IE/view?usp=share\\_link](https://drive.google.com/file/d/1t0DT96O3GJeP_Qj02OkfP2a00vNjU0IE/view?usp=share_link)

2. 4.D.2. - Succession Planning Timeline:  
[https://drive.google.com/file/d/1t1NCO9M\\_Ho2OVpaXJ8-IYp1fGwrWgbCl/view?usp=share\\_link](https://drive.google.com/file/d/1t1NCO9M_Ho2OVpaXJ8-IYp1fGwrWgbCl/view?usp=share_link)
3. 4.D.3. - Succession Planning RFI Issued

## **4E - Financial Statement - Quarterly Review, December 2022 Financial Statements**

- K. Gutierrez reviewed the Dec. 2022 Financial Statements and explained the qualified opinion due to not keeping the custodial RFP for five years instead of three years. CLA will be at the next board meeting for further explanation.

PDF of Dec. 2022 Statements:

[https://drive.google.com/file/d/1t1aHVokFltvGQGVbqVJouSeWaGLhSul/view?usp=share\\_link](https://drive.google.com/file/d/1t1aHVokFltvGQGVbqVJouSeWaGLhSul/view?usp=share_link)

- Motion to approve: M. Stiles
- Second: K. Denzer
- Approved: All

## **Adjournment:**

- Motion to adjourn: A. Galati
- Second: M. Stiles
- Approved: All

Respectfully Submitted by A. Galati  
St. Croix Preparatory Academy Board Clerk