



Members Present: N. Donnay, T. Smith, C. Olson,

Members Absent: S. Mueller, D. Melendres

Ex-officio Members Present: J. Gutierrez, K. Gutierrez

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Meeting began at 12:15 pm

**Rebar Leadership Selection.** J. Gutierrez communicated with Rebar Leadership and Prouty Project regarding the selection. Rebar reference calls on Thursday May 25 and Wednesday May 31.

**Employment Agreements.** These were reviewed and the following adjustments have been made:

- The second year of the agreement should have a salary increase equal to that given to the school as a whole.
- Payout daily rate (related to vacation and PTO) should be 75% of the daily rate calculation based on 260 days.

**Job Descriptions.** These are still in process.

**Who Negotiates?** This has yet to be determined. The two options are the Executive Committee or the Board. This will be decided at a Special Board meeting on June 20, 2023. Since S. Mueller is transitioning off the Board on June 8 - this impacts the Executive Committee structure. The Board desires another board member to be on the team should the Executive Committee perform the negotiation.

**Stipend Recommendation.** The Succession Planning Committee reviewed the stipend recommendation with supporting documentation. The awards certificates received from Friends of Education would fund this so there would be no budget impact.

**Additional Discussion Related to the Special Board Meeting.** The following items will be passed to the Governance Committee - due to the timing of negotiations and preference by the Board

- Board Officers. Move this to the June 20 Special Meeting. Shane Mueller, Vice Chair, will transition off the board on June 8. Election of new Vice Chair will ensure an Executive Committee is intact. N. Donnay is interested in serving as the V. Chair.
- Executive Committee. Board expressed having three people on the Executive Committee should the Board designate them to negotiate. If N. Donnay (teacher) is the Vice Chair, perhaps this makes it harder to proceed with finalizing employment agreements. Given D. Melendres (Executive Committee) departure from the Board, appointing new parent member to the Executive Committee would be appropriate. Per Governance Manual this appointee is selected by J. Gutierrez.
- Special Meeting Agenda would be as follows:
  - Board Officer Election

- Executive Committee appointment
- Job Description
- Stipend Recommendation
- Review of Employment for Negotiation
- Determining process for negotiation (e.g. Executive Committee or entire Board)

This will be passed to the Governance Committee

The meeting ended at 1:10 pm

Submitted by J. Gutierrez, St. Croix Preparatory Academy