

Members Present: N. Donnay, R. Hajlo, D. Keyes, K. Denzer, A. Galati

Members Absent: A. Melendres, M. Stiles, R. Thorson

Ex-officio Members Present:

1 Call to Order

R. Hajlo called the meeting to order at 6:21 PM.

2 - Agenda

A. Board Officer Election

- a. Link: [Board Roster June 2023 - Sept 2023](#)
 - b. Motion:
 - i. B. Hajlo as President (Motion by A. Galati; Second by D. Keyes),
 - ii. N. Donnay as Vice President (Motion by B. Hajlo; AG Second by A. Galati - N. Donnay abstained),
 - iii. K. Gutierrez as Treasurer (Motion by K. Denzer; Second by D. Keyes),
 - iv. A. Galati as Clerk (BH Motion by B. Hajlo; Second by K. Denzer)
- Approved: ALL

B. Executive Committee Appointment of M. Stiles

- a. No action required.

C. Job Description Review

- Brief discussion: Regarding who will take over the responsibilities that Jon currently does that are removed for the next Executive Director
- K. Denzer - Clerk position will do more and therefore the clerk stipend should be increased.
- Motion to accept revised, final versions of job descriptions for Executive Director of Finance & Operations (EDFO) and Executive Director (ED).
- Motion to Approve: K. Denzer
- Second: A. Galati
- Approved: All

D. Employment Agreement Review

- Motion: to approve this version of the Employment Agreements to proceed with discussions with both EDFO and ED.
- Motion to Approve: D. Keyes
- Second: N. Donnay
- Approved: All

E. Stipend Recommendation

- a. Discussion:
 - i. Going forward, the board would like to see a plan on how to address the list of additional duties that relate directly to the board.
 - ii. Additionally, the board would like to see a plan on the line struck items that are not duties of the board.
 - iii. The board would like to see a proposal for a stipend ahead of time.
 - b. Motion: B. Hajlo - Amend the stipend request - to \$13,000
- Motion to Approve: B. Hajlo
 - Second: N. Donnay
 - Nay: K. Denzer
 - Approved: B. Hajlo, D. Keyes, N. Donnay, A. Galati

F. Negotiation Next Steps

- a. The Executive Committee will meet with K. Gutierrez and J. Gutierrez and will bring back the results to the board.

Adjournment:

- Motion to adjourn: A. Galati
- Second: K. Denzer
- Approved: All

Respectfully Submitted by A Galati, St. Croix Preparatory Academy Board Clerk