

Members Present: N. Donnay, R. Hajlo, D. Keyes, K. Denzer, A. Galati, M. Stiles, R. Thorson

Members Absent: A. Melendres

Ex-officio Members Present: J. Gutierrez

1 Public Hearing on Student Fees - 6:00 PM

- K. Gutierrez explained the process.
- B. Grubish explained further and answered questions from the board.
- FY24 Class Fees Analysis:
https://drive.google.com/file/d/119KZXBxSs7QY8gkRtjOGvu8AuUcMJZHY/view?usp=drive_link
- FY24 Class Fee Discussion and Recommendation:
https://drive.google.com/file/d/119wVaQOxnNx1x5hMBs88ezKLWtu--yv/view?usp=drive_link

2 Call to Order

R. Hajlo called the meeting to order at 6:14 PM.

3. Open Forum

- None

4 - Consent Agenda

- A. Board Minutes - May 16, 2023
- B. Executive Director report

- Motion to Approve: A. Galati
- Second: M. Stiles
- Approved: All

- C. Governance Committee
 - a. Pledge of Allegiance policy review - 1st reading
 - b. Student Medication policy review - 1st reading
 - c. Mandated Reporting of Child Maltreatment policy review - 1st reading
 - d. Protection and Privacy of Pupil Records policy review - 1st reading
 - e. Hazing Prohibition policy review - 1st reading

- D. Governance - Board Governance Manual Approval
 - a. Updated staff members from 125 to 170
 - b. Added Succession Committee Planning Description
 - c. Changed “CFO” and “COO” to EDFO - Executive Director of Finance and Operations
- E. Update Calendars and Employee Handbook to include Juneteenth - June 19th declared a national holiday by the MN Legislature.
- F. 2023-2024 Family Handbook first reading.
 - a. Note:
 - i. We will be changing the phone policy so they will not be allowed outside of lockers during the school day;
 - ii. We are considering minimum attendance requirements for US, maybe MS, to reduce the large number of absences students/families are taking;
 - iii. We will be adding a grid for fees due to vandalism, which unfortunately is on the rise.

5 - Agenda

- A. 2023-2024 Student Fees Approval
 - Motion to Approve: K. Denzer
 - Second: M. Stiles
 - Approved: All
- B. Read Well by Third Grade
 - a. J. Karetov
 - i. The form remains the same from last year.
 - ii. Added: We have been tracking data for the past three years and will be analyzing results now that we have a history. This will assist in addressing, what may need to change, be added, etc.
 - 1. Step scores
 - 2. Fluency
 - 3. MCA scores
 - iii. If a student does not meet, a letter goes home to families.
 - iv. We applied to be a Minnesota School of Excellence (Lower School).
 - b. Link to Report:
https://drive.google.com/file/d/11G8umL1CmufXh8W_8p9vdVZC1CbWw9jl/view?usp=drive_link
- Motion to Approve: K. Denzer

- Second: D. Keyes
- Approved: All

C. Resolution for 2023-2024 Approval of IOwA) -- Identified Official with Authority

- Motion to Approve: K. Denzer
- Second: M. Stiles
- Approved: All

D. 2023-2024 Annual Designations

- Motion to Approve: K. Denzer
- Second: A. Galati
- Approved: All

E. 2023 -2024 E-Learning Days

- a. J. Gutierrez explained the proposal of 3 e-learning days.

- Motion to Approve: D. Keyes
- Second: N. Donnay
- Approved: All

F. Parent Board Appointment - Recommendation to appoint Jeff Johnson

- a. By Laws (section):

https://drive.google.com/file/d/11N3YaOJseXx44ULFIOAcnopimdUpD_UP/view?usp=drive_link

- b. Voting Results 2023:

https://drive.google.com/file/d/11N_pXMW3npbilBI4BxVU8lxNMXELF1-U/view?usp=drive_link

- Motion to Approve: D. Keyes
- Second: M. Stiles
- Approved: All

G. SCPA Capital Assets Capitalization Policy

- a. K. Denzer explained the increased capitalization proposal to the board. Proposed increase from \$500 to \$2500.

- b. Link:

https://drive.google.com/file/d/11azwGzVJW6dkTZLbuOu6VelZAJp2wb3h/view?usp=drive_link

- Motion to Approve: A. Galati
- Second: R. Thorson
- Approved: All

H. Approve Adjusted Budget

- a. K. Gutierrez - Walked through the May financial report.
- b. Link: [2023 May Financial Report](#)

Proposal to Approve:

- To adopt the 2022-2023 revised budget as presented:
 - General Fund Revenues of \$16,791,897 and Expenditures of \$16,626,407
 - Food Service Fund Revenues of \$539,700 and Expenditures \$512,579
 - Community Service Fund Revenues of \$190,000 and Expenditures \$190,000

- Motion to Approve: K. Denzer
- Second: M. Stiles
- Approved: All

I. Succession Planning -- Rebar Leadership -- Statement of Work Review/Approval

- a. SCPA Succession Planning Meeting Minutes - June 14, 2023 - Link: https://drive.google.com/file/d/11skCL9i7evY3FjWYU1qvymRzRwHUDhFd/view?usp=drive_link
- b. SCPA Statement of Work - Link: https://drive.google.com/file/d/11vsDZujSfZI9CSht-xlWZ899r7n82Zfg/view?usp=drive_link

Note: The next board meeting is scheduled for Tuesday, August 15, 2023 (no July meeting).

- Motion to Approve to cancel the July 2023 meeting and move the agenda items to August: R. Thorson
- Second: A. Galati
- Approved: All

Adjournment: - 7:07 PM

- Motion to adjourn: A. Galati
- Second: K. Denzer

- Approved: All

Respectfully Submitted by A Galati, St. Croix Preparatory Academy Board Clerk