

Members Present: N. Donnay, R. Hajlo, D. Keyes, A. Galati, R. Thorson, J. Johnson, M. Stiles, K. Denzer

Members Absent: T. Gulbransen

Ex-officio Members Present: J. Gutierrez, K. Gutierrez

1 Call to Order

R. Hajlo called the meeting to order at 6:02 PM.

2. Open Forum

- Mary Webb
 - Questions about our reading programs
 - Dyslexia; Literacy

3. Board Calendar 2023-2024 - J. Gutierrez

Link: [Board Calendar 2023-2024](#)

4. Consent Agenda

- A. Board Minutes -
 - a. September 19, 2023
 - b. October 7, 2023
 - B. Executive Director report
 - a. J. Gutierrez - enrollment solid; always looking for more highschool; next year's kindergarten application numbers looking good
 - b. J. Gutierrez doing more traffic duty
 - c. Communication - 20th Year Communication marketing work
 - C. Governance Committee - No report
- Motion to Approve: M. Stiles
 - Second: K. Denzer
 - Approved: All

5 - Agenda

- A. Annual Report and World's Best Workforce - J. Gutierrez
 - a. Link:
<https://drive.google.com/file/d/19QRfubqSEuVOZ8FI29WdJzMzQoF6Sxak/view?usp=sharing>

- Motion to Approve: K. Denzer
- Second: M. Stiles
- Approved:

B. Activities Report: Fall Summary and Winter Plan - K. Seim

a. Link:

https://drive.google.com/file/d/19Swm__AMxOVVwbuW8cwpwoQaBGix5jDz/view?usp=sharing

C. Financial Statement Review: K. Gutierrez

a. Link:

<https://drive.google.com/file/d/19Wr2cbpcdalNjw0U7o88nTnq6fbA5KAr/view?usp=sharing>

- b. Discussion: Questions asked about ongoing finances for school counselors because grant money is done after this year.
- i. K. Gutierrez indicated that the principals have been asked to submit suggestions for ways to continue funding for school counselors. Indicated they are brainstorming ideas.
 - ii. Board members expressed concern that these positions are important and need to continue as part of our community.

D. Communication Stipend Recommendation for Executive Director

a. Link:

https://drive.google.com/file/d/19cFBGxE_E02qRNFqS61iCXdG0CoUcyOd/view?usp=sharing

- b. Board members discussed and sought to understand the request. Discussed the wording of the request and suggested it did not capture the duties and responsibilities performed.

B. Hajlo: Motion to strike 5D from the agenda and put forth a motion to pay J. Gutierrez 1000/month going back to July 2023 for doing the work of the Development Director until the position is defined going forward and a replacement is found.

- Motion to Approve: See above.
- Second: D. Keyes
- Approved: All

E. Succession Planning Retreat - October 7, 2023

a. Minutes:

https://drive.google.com/file/d/19nb3ZD5tPcRRniD_UZJcfZ4rpA6Vfwl2/view?usp=sharing

- b. Brief discussion about the Search Committee – outside firm or internal committee?
 - c. J. Gutierrez meeting with S. Morell on Nov. 16. He will report back at the next board meeting.
- F. Dress Code Revision
- a. Link:
<https://drive.google.com/file/d/19v61yFp0dM1VtUt8TeZzPriwcBANKVxd/view?usp=sharing>
- Motion to Approve: R. Thorson
 - Second: D. Keyes
 - Approved: All

Adjournment: - 8:57 PM

- Motion to adjourn: A. Galati
- Second: M. Stiles
- Approved: All

Respectfully Submitted by A Galati, St. Croix Preparatory Academy Board Clerk