

Members Present: N. Donnay, R. Hajlo, D. Keyes, A. Galati, R. Thorson, J. Johnson, M. Stiles, K. Denzer, T. Gulbransen

Members Absent:

Ex-officio Members Present: J. Gutierrez, K. Gutierrez

1 Call to Order

R. Hajlo called the meeting to order at 6:00 PM.

2. Open Forum

- No one.

3. Board Calendar 2023-2024 - J. Gutierrez

Link: [Board Calendar 2023-2024](#)

4. Consent Agenda

- A. Board Minutes -
 - a. [November 14, 2023 Minutes](#)
- B. Executive Director report
 - a. https://drive.google.com/file/d/1-8-Ux3b5iLZ8OPFpEXeP0EltZwNqd_Ci/view?usp=sharing
- C. Governance Committee - No report
 - Motion to Approve: A. Galati
 - Second: M. Stiles
 - Approved: All

5 - Agenda

- A. Executive Audit Summary - Lucas Chase from CLA, LLP
 - a. Audit Summary Link: https://drive.google.com/file/d/1-AI6_VjXvTdvx6Hpu8KI0m2PBE4yPjnE/view?usp=sharing
 - b. Financial Statements Link: <https://drive.google.com/file/d/1-IEfLRbV230Ardw6bwVouXfDyblqGH3e/view?usp=sharing>
 - c. Management Letter Link: <https://drive.google.com/file/d/1-K-Cv5Kz2zAVlqdNQkoPTt0QvCppY9rQ/view?usp=sharing>

- Motion to Approve: A. Galati
 - Second: M. Stiles
 - Approved: All
- B. **2025-2026** School Calendar Preliminary Information
- a. Stillwater was considering implementing the following changes for the 2024-2025 school year. See the below documentation. **They have delayed the implementation of this for a year but will be making decisions on this in the next couple of months.**
 - i. **2024-2025 (DELAYED to 2025-2026) Stillwater Calendar:**
<https://drive.google.com/file/d/1-MOvfwC77xcVtgrO-AVuEp7qaGLjnzO/view?usp=sharing>
 - ii. **2024-2025 (DELAYED to 2025-2026) SCPA Internal Calendar:**
<https://drive.google.com/file/d/1-ODofN1ahcXAbzcXmNVniNhTR9yOHfac/view?usp=sharing>
 - iii. **Calendar Date Calculation - Differences:**
<https://drive.google.com/file/d/1-S6aZD3rnp-WnZZNsTSH5bJ9d-ut2zQw/view?usp=sharing>
- C. Succession Planning Minutes: Dec. 13, 2023
- a. Link: https://drive.google.com/file/d/1-_U9F2rTynpDNRBXZA7B265hW-xD-q3d/view?usp=sharing
- D. Scott Morrell, Rebar Leadership - Succession Planning Board Report and Discussion
- Motion to add an additional board meeting in February - Tuesday, February 6, 2023 at 6:00pm to discuss whether to hire a search firm.- K. Denzer
 - Second: M. Stiles
 - Approved: All

 - Motion to add an additional board meeting in March 12, 2023 at 6:00pm to review the results of the Board Effectiveness Evaluation : N. Donnay
 - Second: K. Denzer
 - Approved: All

Adjournment: - 7:50 PM

- Motion to adjourn: A. Galati



- Second: M. Stiles
- Approved: All

Respectfully Submitted by A Galati, St. Croix Preparatory Academy Board Clerk