



Members Present: K. Gutierrez, T. Smith, C. Olson, T. Gulbransen, R. Thorson, A. Sachariason, J. Gutierrez

Members Absent: B. Hajlo, P. Rosell, N. Donnay

Ex-officio Members Present:

Guests:

Meeting began at 9:00 am

MSBA Meeting Recap & Discussion. Discussed the meeting with MSBA, which included the following:

- We thought they would be very beneficial to our process given their experience and networking.
- We discussed the balance between educational experience and business experience. Business experience was emphasized in our face to face meeting, but we will need to stress the importance of understanding classical education.
- Given new training requirements for non-licensed charter school administrators, we discussed licensure requirements for the executive director position. Sentiments were for having administrative licensure preferred, but not required.
- Due to the legislation, the Governance Committee, Succession Planning Committee, and Board will have to determine whether there is a need for job description changes or updates to the Employment Agreement.
- Summarized the next steps involving the survey to administration and board members, development of the Leader Profile. The profile will be based on the survey and the information requested from MSBA (which needs to be completed by the end of the month).

Minn Stat 124E Changes on Training and Consulting. This was discussed, and the following was noted:

- Required training, not self-directed, but approved by the Board and from certified providers is due to the current situation among charter schools that are closing or struggling.
- This training is designed for your average size charter school (a few hundred students) that do not have the organizational infrastructure of St. Croix Prep.
- The Governance Committee and Succession Planning Committee will discuss to determine next steps, potential training, etc.
- Consulting. The legislation also includes provisions requiring authorizer and board approval for administrators consulting with other organizations. Discussion included the following:
- Board pre-approving consulting up to a certain time limit and only requiring additional approval for those consulting arrangements that exceed that time limit. This would prevent calling special meetings for approval, as some of these minor consulting arrangements (20 to 40 hours) are immediate requests (often from our authorizer). In

addition, some of the consulting arrangements are ongoing, requiring 2 to 5 hours a week.

- Authorizer Approval. Our authorizer often initiates the consulting situations; and they are aware of on-going consulting arrangements of our administrators.

Change Cycle Training Discussion. We discussed the change management training conducted on June 7. Items noted were:

- Board Change Management. Discussed the board reacting cautiously to the future change because they will be required to assume some work and decision making previously done by the Executive Director.
- Administration Change Management. Discussed the administration team reacting cautiously to the future change because they want to maintain the mission, not disrupt the culture and maintain the current autonomy granted to them. Regarding this, it was recommended that that specifics of culture/autonomy be identified in our administration meetings over the summer.

The meeting ended at 10:00 am

Submitted by J. Gutierrez, St. Croix Preparatory Academy