



Governance Committee Agenda/Minutes for September 5, 2024

Members: N. Donnay, A. Galati, J. Johnson, J. Gutierrez, J. Santini, M. Stiles
Absent:

Agenda

1. Policies Update - Jon G. (Blue indicates follow up from last meeting)
 - a. Chemical Use and Abuse
 - i. Jon is working with T. Smith and A. Tiffany to clarify what we have in place.
 - ii. Will connect with Amy Mace after hearing from T. Smith and A. Tiffany.
 - b. Use of Peace Officer
 - i. Jon will pass this policy to Peggy Rosell for review.
 - c. Mandated Reporter for Vulnerable Adult
 - i. Jon will pass to Peggy Rosell and Terri Smith for review.
 - d. M. Stiles - Student Surveys
2. Table for tracking implementation of policies - Chad and Nicole worked on a tracking sheet.
 - a. Link: [Policy Implementation Tracking Form](#)
3. Discussion regarding New Legislation - 124E.07.Subd. 3(b)
 - a. Clarification regarding Nicole Donnay and Rita Thorson
4. Board Roster - Extend B. Hajlo's term. - through 2026 - Make a motion at the August Board Meeting.
 - a. Motion: I make a motion to extend Bob Hajlo's board term for an additional year - through July 2026 to support the transition to a new Executive Director.

5. Upcoming Board Meetings: Policy Schedule per Board Calendar and Presentation
 - a. September training
 - i. SCPA Bylaws - Jon
 - ii. Board Governance Manual - Jon
 - b. Eventually, Governance will need to go through the Family Handbook and decide which handbook policies need to come out and be formalized as school policy.
6. Follow up: Professional Development for Jon for the next year. **Is Succession Planning Committee handling this or does it fall under Governance?
 - a. Jon and Nicole will bring this to Succession Planning's meeting.
7. Move to September meeting: Professional Development future planning if the new Executive Director is not licensed. If so, where and when do we begin thinking about this in preparation to make a proposal for the board?
8. Future Meetings:
 - a. Branding of Policies Board Policy Template and Narrative Template
 - b. Should we create a Google doc/form/something for Board members to review before training, as suggested by Kristen.
 - i. Continuous board training? Is this of interest?
 - ii. Who would create and administer this?
 - c. Should we reach out to individuals to determine interest in forming additional Board committees (Growth/Replication, PSEO/Upper School Retention)?
 - d. Should we talk to the Finance and Compensation committees to see if Compensation should be under Finance?
9. Set the next meeting date -

Respectfully submitted by A. Galati

