



Members Present: K. Gutierrez, T. Smith, C. Olson, P. Rosell, R. Thorson, N. Donnay, T. Gulbransen, J. Gutierrez, A. Sachariason

Members Absent:

Ex-officio Members Present: B. Hajlo

Guests:

Meeting began at 8:00 am

MSBA Update:

- Posting went live November 25, 2024
- All those with access to application materials will not be given access to these materials until posting officially closes on January 20, 2025 at midnight.
- Terri Smith will be sending confidentiality agreements out to those needed as the process starts.

Interview Process: Discussion around Interview timeline and process included:

- Andrew and Nicole will be working on compiling and separating questions from the October retreat identified for the following: Pre-Screening Interview, Round 1 and Round 2. Bringing back to SPC next meeting for discussion.
- A sub-committee was formed to start work on tools to assist in the application screening process as well as pre-screening interview process. MSBA materials used as templates. Materials will be presented and reviewed by SPC at the next meeting.

Communication: Discussion around the timeline and website included:

- Bob and Terri will be communicating out to the community in early January with an update on the process and timeline. An invitation to submit questions for consideration for the townhall experience will be included in the communication. The deadline for questions will be 01/20/25.

Meeting ended around 9:00 am

Submitted by T. Gulbransen, St. Croix Preparatory Academy