



## Student Parking Permit

### Application Packet

August 18, 2025 through May 22, 2026

St. Croix Prep is fortunate to have the ability to offer student parking that is safe, well-lit and monitored. However, this comes at a cost to the school. In 2017 St. Croix Prep made the decision to enlarge the north parking lot to accommodate student parking. The fees of \$250 collected from the annual student parking fee are used to partially cover the cost to monitor, improve and maintain the north lot. Much like your own home, both annual maintenance (snow plowing, resealing the asphalt, repairing cracks, replacing light bulbs, restriping lines, etc.) and larger projects (replacing lot lights with LEDs for safety, security camera installation, installation of charging station for electric cars, grading for drainage, repaving asphalt when needed) are required.

- The student parking permit is an annual pass and is valid from the first day of classes until the last day of classes.
- Students will be responsible for registering their vehicle and obtaining a parking permit.
- Parking permits must be displayed on the passenger side of the windshield in the lower right corner of each vehicle at all times while on campus.
- If a student drives multiple vehicles to school, all vehicles must be registered. Students will pay for only one vehicle parking permit contract per year and must move the permit to the window of the vehicle driven to school each day.
- **Vehicles without a permit or parked in a space that is in violation of the parking permit contract, will be subject to a fine, having their vehicle immobilized with a car boot, and a possible revocation of a student's parking privileges.**
- The cost for the 2025-2026 student parking permit is \$250.00. Payment initiates the process and does not guarantee a permit. Permits will be issued based on space availability, student residence distance from school and other circumstances. Full refund will occur if no permit is issued.
- Daily parking permits are available for \$10.00 and can be picked up in the Main Office.
- A \$20.00 violation fee will be issued per violation. **If a vehicle is "booted", all parking violation fines must be paid before the boot will be removed.**
- St. Croix Prep Administration reserves the right to limit the amount of parking permits issued based on space availability.
- A permit must be purchased before a student starts driving to school.

## Student Parking Permit Contract 2025 - 2026 School Year

1. All parking permits expire at 4:15 p.m. on the last instructional day of the school year.
2. Hours of parking permit enforcement are Monday through Friday from 10:00 a.m. to 3:30 p.m.
3. *Parking permits are not considered valid unless they are displayed on the passenger side of the vehicle in the lower right corner of the windshield.*
4. Student parking is limited to the back (north) lot only. Parking in any location other than in a designated student parking lot is prohibited and subject to a fine and/or revocation of driving privileges and/or disciplinary consequences.
5. Parking at St. Croix Preparatory Academy is a privilege and may be revoked by administration for safety and/or disciplinary reasons.
6. **Violations of the SCPA Student Code of Conduct related to the use of your vehicle are always in effect. Such violations may result in a revocation of your parking permit as well as other disciplinary consequences. Examples of these violations include, but are not limited to, off-campus parking, reckless and/ or unsafe driving practices, and closed campus violations involving use of your vehicle.**
7. The school system retains authority to conduct routine patrols of student parking lots and inspections of the exteriors and visible interiors of student automobiles on school property. The school administration may inspect the interior of student automobiles whenever a school authority has reasonable suspicions to believe illegal or unauthorized materials are contained inside the automobile. Such patrols and inspections will be conducted without notice, without student consent, and without a search warrant.
8. The school is not responsible for the vehicle or its contents. It is advised to always lock vehicle(s).
9. Once parked, students are not permitted to remain in the car or return to the parking lot during school hours without authorization from administration.
10. The parking lot is a restricted area. There is to be no loitering or visitation in the parking lot without an administrator's permission.
11. The **"NO SMOKING"** or possession of tobacco products regulation also applies to the parking lot.
12. Tardiness resulting from not being able to find a parking place is not excused.
13. Violations of provisional license restrictions, as outlined by Minnesota State Law, will result in parking privileges being revoked for the remainder of the school year.
14. I understand that excessive late arrivals to school, excessive absences from school, or continued disciplinary infractions could cause my driving privileges to be revoked by St. Croix Preparatory Academy's Administration.
15. Students may drive personal vehicles to and from school each day. No students are allowed to be in vehicles during the lunch hour or at any other time during the school day without appropriate permission from the Upper School Principal. On school days, students must have parental permission to drive themselves from school to SCPA-sanctioned events or activities in which they are registered participants. On school days, students may not transport other students from school to SCPA-sanctioned events or activities, unless the other students are siblings and have parental permission.